

## INFORMATION SHEET

### Who can apply for parking rights as an AREA resident?

Individuals who are registered residents in the regulated zones and own a vehicle registered for the IVTM (Vehicle Tax – *Impuesto sobre Vehículos de Tracción Mecánica*) in the city of Barcelona (excluding company vehicles, leasing, renting, or rental vehicles).

The vehicle must have more than two wheels and must not exceed 9 seats, 6 meters in length, or 3,500 kg of maximum authorized weight (MAW).

### What documentation must be submitted?

#### ➤ If the applicant is the vehicle owner:

- Vehicle registration certificate.

#### ➤ If the applicant is the main driver, but the vehicle is owned by another individual:

- A valid insurance policy indicating them as the usual or primary driver. (If the policy does not specify a validity period or has expired, the latest bank receipt must be provided.)

#### ➤ If the owner is a company:

- Valid insurance policy listing the applicant as the usual or primary driver of the vehicle. (If the company is listed as the usual or primary driver, or if no driver is listed, a declaration signed by the legal representative of the company must be provided, confirming that the vehicle is assigned to the applicant. If the policy does not include the validity period or it has expired, the latest bank receipt must also be provided.)

#### ➤ If the vehicle is leased, rented, or on a contract exceeding three months under a company name:

- Original and copy of the leasing, renting, or rental contract, or the original certificate from the leasing/renting company.

(In both cases, the contract must specify the duration, licence plate, and the usual or primary driver of the vehicle.)

#### ➤ If the vehicle is leased, rented, or subject to a contract exceeding three months under the applicant's name:

- Original and copy of the leasing, renting, or rental contract.

### General considerations

- Provisional documents, applications, or proposals will not be accepted for contracts or insurance policies.
- If the procedure is carried out on behalf of another person, a DNI and a signed authorization are mandatory.
- All documentation must be accompanied by:
  - DNI, passport, or NIE
  - Vehicle registration certificate
  - Vehicle technical sheet (If the definitive documentation is not yet available, a provisional document issued by the Directorate General of Traffic must be provided.)

### How to complete the procedure?

- In person at the BSM Citizen Service Point (\*).
- Online at [www.areaverda.cat](http://www.areaverda.cat)
- By calling 010

(\*). To carry out the procedure in person at the Citizen Service Point, you can book an appointment. **Carrer Calabria, 66, 08015 Barcelona**, Monday to Friday from 8:30 a.m. to 2:30 p.m. and from 3:30 p.m. to 7:30 p.m., Saturdays from 9:00 a.m. to 1:30 p.m.